

MINUTES

HSPA Parents & Citizens

Date | time 05/12/2016 6.45 PM | Meeting called to order by John Tessier

In Attendance

Liz Edmonds, Fiona Hanson, Lee-Anne Baxter, Mardi Ryan, Neil Mawson, Hayley Rousell, Harriet Ferguson, Lynne Guy, Rod Guy, Emma Walker-Coon, David Donnelly, Marcus Neale, Bede Thoroughgood, Kathryn O'Connor, Amanda Linstrom, Jane Bendit, John Tessier, Jo Grey

Apologies

Nikki Grant, Khalil Khay, Susan Smith, Dee Morison, Lynne Kentish

Guest Speaker

Marcuse Neale: Gifted and Talented Education Policy

Marcus went through the GATS policy with the P&C requesting member's suggestions in term of the wording and content. Some ideas were suggested in terms of greater definition and some slight refinement to wording. It was asked that everyone take a copy of the policy and that they forward any further suggestions to Marcus directly.

Approval of Minutes

The minutes from previous meeting accepted

Moved: Fiona Hanson Accepted: John Tessier

Business arising from previous minutes

Students helping in the canteen has been approved, with one student giving Emma her phone number so that she can contact her more efficiently if needed.

Mail

Fundraising advertising

Treasurers Report

As at 30th November 2016

- **\$81,443.76 in total funds**
- \$6,787.24: Primary School P&C
- \$32,481.87: Music Committee
- \$8,500: LSL Provision
- **\$33,674.65 P&C available funds**

Moved: Lynne Guy Seconded: John Tessier

Canteen Report

We had a terrific night out last Wednesday with our awesome canteen volunteers. Dinner, drinks, canteen trivia and lots of laughs were shared. From the feedback, we've had, everyone enjoyed themselves immensely, and particularly enjoyed meeting Jo Gray.

The Orientation Days went well, with lots of Book Packs sold. We currently have only 20 left (out of 140), so fingers crossed we sell them

all like we did last year.

We have had a terrific response to the pleas for help in the canteen for 2017. Lots of the new parents have put their name on our roster which is starting to look a lot fuller. We will email everyone a copy of the roster during the holidays and request that they all bring in a copy of their Working with Children Checks.

This week we are doing a substantial amount of catering on top of our usual service. It's a busy time in the canteen, with the end-of-term cleaning, tidying, I.O.U. chasing and preparing for next year.

The 'Our Online Canteen' company we use is having a major software overhaul during the holidays. All schools will have to re-enter their entire menus in January, as they cannot be carried over. This will take a couple of hours for me to do, otherwise we can pay them \$66 to do it for us. The new software will allow us to streamline the ordering process, making it a lot easier for students/parents to navigate the menu. I am happy to upload the menu myself, as this way we can be sure that each item is under the new category that suits our food best.

Our banking figures are still well up on last year's, so we are looking forward to seeing the profits for 2016 as a whole. Thank you to the P&C for allowing us so much freedom with the menus and with running of the canteen. Thank you in particular to Lynne Guy for dealing with our cash banking figures, our EFTPOS figures and our Online ordering amounts. She pays our wages, Superannuation, tax, petty cash and makes sure there is Long Service leave money in reserve. It's no small task, and she does it voluntarily. Thank you.

As we all count down the days (if not hours...) until the end of term, Fiona, Lynne and I would like to thank you all for your support of the canteen over the year and wish you a wonderful Christmas and hope you all stay safe over the New Year.

Primary School Report

- Trivia Night: through a small crowd it was a successful evening and lots of fun was had by all
- Breakfast: Pre-ordering was very successful and with lots of food donated it was once again not only a great meet and great for future parents and students but also a successful fundraiser for the Primary Committee
- Second Hand Uniform: First stall was help at the breakfast and was popular with the parents
- Left over Chips: just seeking permission to donate to the students for the pool party – will purchase extra's to ensure enough for all students.

Moved: Harriett Ferguson Accepted: Hayley Rousell

- Primary P&C have requested all funds be allocated to the purchase of signage, turf and extra seating

Moved: Harriett Ferguson Accepted: Lynne Guy

Music Report

- Next meeting scheduled for next week
- Last meeting the focus was on Band Camps
- Basic learnings needed to be worked on:
 - Confirmation of numbers
 - Specialist food types
 - Request for parents with children who have food allergies to provide some of the child's food
- \$2000 grant through the HRBA has been applied for, which if successful will enable a senior conductor to undertake a workshop with Junior and Senior Bands.

Theatre Report

Nil

Principals Report

- Covered in the Guest Speaker section above
- Daniel Collins has been appointed the new Head Teacher Administration, this role includes just some of the following roles:
 - Timetabling
 - Student study choices
 - BOSTES

- Roster/organising casual staff
- Whole school staffing
- Plus teaching Year 11 & 12 Physics
- Project Reference Group Meeting
 - First held between Staff, students and parents with the design team. It was a very positive experience with everyone's idea listened to.
 - Three designs will be presented after the school holidays with the idea that whilst we want new we also want better and more functional. We need that the building that is built is what's best for both students and staff.
 - This has been a new process in terms of the consultative nature
- Would like to acknowledge the community support that school gets especially considering the nature of the school and geographical location of its families.

General Business

Nil

Next Meeting 6/02/2017 7pm, HSPA Staff Room