

HSPA Parents & Citizens

Date | time 6/11/2017 7.00 PM | Meeting called to order by David Donnelly

In Attendance

Jo Gray, Lynne Guy, David Donnelly, Emma Walker-Coon, Hayley Rousell, Marcus Neale, Mardi Ryan, Dee Morison, Fiona Hanson, Susan Taranawiwat, Malini Stephen, Maree Campbell, Rod Guy, Harriett Ferguson, Lee-anne Baxter, Bree Harvey-Bice, Felicity Ferguson-Tait

Apologies

Liz Edmonds, Clare Tipper, Lynne Kentish, John Tessier

Guest Speaker

- Bree Harvey-Bice shared the raw data from the Tell Them From Me survey and talk about where to next including focus groups to unpack meaning of particular results.
- Also spoke of new Dance program for Stage 5 to keep students who wish to enter pre-industry dance, that usually takes them away from school, to begin next year.

Approval of Minutes

The minutes from previous meeting accepted

Moved: Dee Morison Seconded: Mardi Ryan

Business arising from previous minutes

None

Mail

P&C Conference in Sydney – March 2-3 2018. See attached

Principal's Report

Summary of principal's report as provided by Jo Gray – delivered in person on the night

- English review
- Building upgrade
- School beautification
- Literacy focus
- Musical
- Bandwidth
- Primary Showcase
- Halogen Conference
- Marching Band Relay for Life
- HSC

Treasurer's Report

Report attached in hardcopy folder.

❖ As at 30.09.2017

P&C Cheque account 1,947.37

P&C Net saver	28,996.66
Music Cheque account	558.55
Music Net Saver	32,907.76
Total Funds held	64,410.34
Primary Sub Comm	3,715.00
Music Sub-Comm	33,466.31
LSL accrual	8,500.00
P&C avail funds	18,729.03
Total	64,410.34

❖ As at 31.10.2017

P&C Cheque account	4,818.21
P&C Net saver	30,009.78
Music Cheque account	4,333.44
Music Net Saver	36,522.40
Total Funds held	75,683.83
Primary Sub Comm	3,515.00
Music Sub-Comm	40,855.84
LSL accrual	8,500.00
P&C avail funds	22,812.99
Total	75,683.83

Moved: Lynne Guy Seconded: Malini Stephen

- Motion to change accounts to Westpac as their fees are considerably cheaper, there can be 5 subsidiary accounts. Cost \$250 to close ANZ acct with EFTPOS machine. Also cash can be collected from the school saving on costs related to canteen staff transporting money, and their safety.

Moved: Lynne Guy Seconded: Fiona Hanson

The committee authorise Secretary Malini Stephen and Treasurer Lynne Guy to open new bank accounts for Hunter School of the Performing Arts P and C Association at Westpac. The accounts will be for the P&C, the Music Sub-Committee and the Primary Sub-Committee. The authorised signatories will be President - currently John Tessier, Secretary - currently Malini Stephen and the Treasurer- currently Lynne Guy, with method of operation being any two of these to operate.

Put to vote and passed unanimously

•

Canteen Report

Report attached and presented by Emma Walker-Coon

Primary School Report

Written summary report by Harriet Ferguson

- 31/10 On Show very successful dinner and show
- Junior Theatre Celebrations – October – busy and successful. 11 students chosen to go to New York, January 2019.
- Fundraisers – Dinner plates: \$365.00 and Drink Bottles: \$445.00
- Balance: \$4982.00 as of 6/11/17
- Upcoming: Trivia Night 18/11; Family Orientation Breakfast 5/12, Christmas Raffle

Music Report

Report attached and presented by Fiona Hanson

Meeting closed at 9pm Next meeting November 7th

Music Committee report

Music items

- Its all about the 8 music camps. We have enough parents to assist at each camp, those who stay over & those who come in to assist with the 6 meals provided each day. Its important that the students are clear about any allergies or dietary preferences so the parents can cater properly.
- Bands in the Park October – we will not participate this year – it is too close to the School Musical
- Planning underway for Senior Concert Band to attend the Nationals in Melbourne April 2018
- Junior Concert Band will attend the East Coast Band Championships June 2018.
- Showcase for years 6&7 planned for week 6. The Showcase reignites interest in the Dance/Drama students to join the bands
- Tessi Overmeyer won a Jan Rutherford mentoring award. This comprises 4 sessions with Sandy Evans.
- Chloe Mathews has been invited to play French horn at the Australian Youth Orchestra camp program.
- Light Weight glockenspiel (5Kg) was exactly right for Marching Band. Committee approved the purchase of 2 more.
- Hot Potato Band workshop ran in September. 50 students took part, they had a fantastic time & were very enthusiastic.
- Marching Band performed at the Rugby finals and at Relay for Life.
- New xylophone has been ordered.

General

- We had a successful Bunnings BBQ in September, though a little short of helpers this time.
- The mango orders have been collated. Delivery in a few weeks.
- The Sub-committee procedure has been signed by the Chairperson & returned to the P&C Secretary.

Finances

Account	Current Balance	
TOTAL	\$ 33,405.43	
Uniform	\$ 13,844.45	
Fund Raising	\$ 6,544.84	
General	\$ 13,016.14	
Upcoming Expenses		
Mango Order		
Music Rehearsal room allocation	\$ 10,000	Allocation dependent on decision by school
MB choreography software	\$ 1,200	Funded by Telstra grant
Upcoming Receipts		
Wine & Cheese ticket sales	\$ 2,000	

P & C Meeting Canteen Report
6/11/17

We need to acknowledge how lucky we are to work in a school with such gorgeous students. As the Year 12's have been completing their HSC exams, they've been popping in for their final 'fix' of Chilli Chicken wraps, Pizza breads and Falafel burgers. One boy (who shall remain un-named to protect his identity!) even came to school on a day he didn't have an exam just to get his favourite meal and drink!

I spent Thursday in Maitland at a Canteen Managers Training session, run by Hunter New England Local Health District. It was a follow up to the session we attended earlier in the year with Jo Gray. We are on track with our plans, as we transition from the 'Traffic Light' menu system to the new NSW Healthy School Canteen Strategy. Some products that we currently sell are acceptable under the current guidelines, but by the end of 2019, will not be suitable for sale in school canteens. As the terms go by, we will be dropping those products from our menu, and replacing with healthier alternatives.

It was terrific to speak to other canteen managers at the meeting. The Manager from Irrawang Primary school is coming in on Tuesday to check out our canteen and systems.

We are truly lucky to have such an awesome volunteer base and a great, new canteen. Many schools are struggling in dilapidated buildings with few volunteers. Although we are blessed with more volunteers than most schools, we are finding that we are lacking help on several days this term. Many helpers have picked up extra paid work, so if anyone has a spare day, please let us know! There is always SOMETHING that needs extra hands! I will advertise dates in the next edition of The Audience.

Plans are underway for the Orientation Days, where I will speak to the incoming new parents, seeking volunteers for the canteen for 2018. Year 7 Book packs will be \$40 this year.

We would love to know how the plans are going for WESTPAC to collect our banking? At present, we are spending an hour each week on wages just to get the banking done.

That's all from us in the canteen, thank you, Emma, Fiona and Lynne