

MINUTES

HSPA Parents & Citizens

Date | time 04/04/2016 7:00 PM | *Meeting called to order by* John Tessier

In Attendance

Lynne Kentish, Susan Taranawiwat, Khalil Khay, Lynne Guy, Barbara Gamble, Claire Tipper, Hayley Rousell, Nikki Grant, John Tessier, Michael Blaxland, Alison Wooden, Monique Cooper, Kathryn O'Connor, Richard Jennings, Marcus Neale

Apologies

Bede Thoroughgood, Liz Edmonds, Dee Morison, Rod Guy, Emma Walker-Coon, Analee Isbister, Geoffrey Isbister, Debbie Nolan,

Guest Speaker

Marcus Neale demonstrated to the new Parent Portal which all parents were emailed about the previous week. It will allow parents to check their child's timetable, attendance, daily notices and student wellbeing. In time you will be able to access their report's and other relevant information. This program is 'live' and the staff ask that you be patient as they learn the process and also remember that it will be regularly updated.

Approval of Minutes

The minutes from previous meeting accepted

Moved: John Tessier Accepted: Nikki Grant

Business arising from previous minutes

None

Mail

- Fund raising pamphlets

Treasurers Report

As at 31st March 2016

- **\$67,485.86 in total funds**
 - \$1,673.09: Primary School P&C
 - \$42,591.54: Music Committee
 - \$7,000: LSL Provision
 - -\$21,000: Allocations to school
 - **-\$4,778.77 P&C available funds**
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- It was requested that the music committee have their own account established. It would allow them to make deposits only but they would have the process of reconciling the deposits each month. Any invoice/transfer would still be controlled by the P&C Treasurer and the nominated signatories. Claire (Music Chairperson) agreed that this was a good idea and that the account would be reconciled at the end of each month.

Moved: Lynne Guy

Seconded: Kathryn O'Connor

Unanimous vote by attendees

Canteen Report

We have spent a lot of time looking at wholesale prices and profit margins, and have had to put some prices up in time for the new Winter menu which will start at the beginning of Term 2. I have attached a copy for you. We had a copy placed in the latest 'The Audience' as well. We don't just 'make up' the prices, Lynne Kentish has an awesome spreadsheet that calculates our profit margins with the click of a button! It's a very handy tool! I will update the price and menu changes on 'Our Online canteen' website over the holidays. We are very excited to reveal that we had a surprise inspection from the Newcastle City Council Health Inspector last Wednesday. We received the top 5 Star rating from their Scores on Doors ratings. To receive 5 stars, you can receive up to 3 demerit points. We lost 1 point only, as they found some dust on a fan that sits above our microwave! We are very proud of our clean and hygienic canteen. Fiona Kershaw, in particular, should be applauded for making the canteen as shiny and sparkly as it is! She is a cleaning machine! This is the last week of an 11-week term, so we are all looking forward to the holidays. We have sent invoices out to the staff that owe the canteen money, so this week the bank account should look extra healthy!

Have a terrific time over the holidays,

Emma, Fiona and Lynne

- The question was asked as to whether students/staff could get cash out from the eftpos machines. It was decided no as the whole reason behind the machine was to reduce the amount of cash that students had. It was also felt that this may open up a "can of worms".
- The P&C would like to send out very sincere congratulations to these three ladies. They do an absolutely amazing job for our kids and the HSPA community. We also would like to say Thank you and acknowledge how you are all very much appreciated.

Primary School Report

- Khalil spoke on the "Schools Excellence Program"
- Easter Treat Day
 - Raised over \$1,100
 - New volunteers
 - Kids really seemed to enjoy it
- In the process of organizing
 - Trivia Night: 25th June 2016
 - Mother's Day Stall
 - Entertainment Book / digital app sales
 - Could we please get a reminder sent out via the school website and other communication tools?

Music Report

- Bunnings BBQ raised over \$1,300
- Fabric for new jackets has been purchased
- Leaving for China on Thursday – which was highlighted in the Newcastle Herald
- The Senior Band attended the 'Music of the Guns' at Fort Scratchley
- Marching Band performed at the Newcastle Show
- 20-21st May Senior Band to attend the Canberra Eisteddfod
- Choir and Strings Ensemble to perform at St Augustine's Voce Concert

Theatre Report

- No Report

Principals Report

- Athletics Carnival – was on the first day back after Easter so attendance was low but still a great atmosphere for those who attended. Primary School will do a separate carnival later in the year.
- Lion King audition completed with rehearsals to begin in Term 2.
- Year 6 Canberra Excursion was a great experience for both students and staff. The students showed themselves to be well informed about the Parliamentary system. They were wonderful ambassadors for our school.
- Shakespeare and Short play showcase was once again very successful with the best acts selected to perform at their relevant year assembly.
- Parents teacher evening for years 7 and 12 will take place Wednesday 6th April. Remaining years later in term 2.
- Voce – as mentioned earlier will take place this Tuesday 5th at St Augustines Church in Merewether.
- Overseas Trip – Dance students are heading to New York and LA and then followed by Drama students. Marching Band will be heading to China.
- Online Payments – this is up and running and is working well.
- Year 12 mid-course exams are completed and reports will be sent out early Term 2.
- The Audience – HSPA's new fortnightly secondary newsletter has been well received from parents. It is a self-subscribe system which the P&C encourages all parents to do. Going forward the aim is to do a feature piece on an individual staff member – a kind of 'get to know your educator'.
- Auditions will commence week 2 of Term 2.
- Naplan: week 3 of Term 2
- Copyright Survey: This will occur for all of Term 2, where essentially every single photocopy, scanned, printed documents will be audited.
- Photos – Arrived today
- Regional Music Competition – Mr Wallace is developing a regional band competition for rock bands with the concept of them presenting an original / cover piece. The aim is to further encourage the students, especially boys, in the local area.

General Business

None

Next Meeting 2/05/2016 7pm, HSPA Staff Room